

WELLOW PARISH COUNCIL

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

Clerk: Jenny Howell

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DRAFT Minutes of the Meeting of the Parish Council held at 7.30pm on Monday 2nd September 2019 at the Wellow Village Hall, BA2 8PU.

COUNCILLORS PRESENT: P. Caudle (Chair) D. Workman (Vice-chair) S. Betts, S. Chivers, D Clarkson, J. Handel,
J. Trafford, N. Chapman,

ALSO IN ATTENDANCE: District Cllr Neil Butters, J Howell (Clerk) and seven residents.

19.115 APOLOGIES FOR ABSENCE AND WELCOME

The Chairman welcomed Cllrs and residents to the meeting and introduced the new Clerk – Jenny Howell. Apologies were received from Cllr Kotchie and accepted.

19.116 DECLARATIONS OF INTEREST

There were none.

19.117 PUBLIC PARTICIPATION

A resident spoke about a number of locations around the parish where trees were reported to be overhanging. A Cllr volunteered to look into these and report back.

19.118 CONFIRMATION OF MINUTES

This item was deferred to the next meeting. The Clerk will obtain draft minutes of the July 2019 Parish Council meeting and the draft minutes of the Extraordinary Meeting of the Parish Council (held in August).

19.119 NEW CLERK

RESOLVED

That Wellow Parish Council formally approved the appointment of new Clerk, Jenny Howell from 1st September 19.

19.120 PLANNING

a. Members were asked to consider two planning applications: 19/03428/FUL and 19/34289 Church Farm Buildings, Erection of new livestock barn. A Cllr provided a report to introduce and summarise the two applications. Discussion took place which included: size, location / position, access, proximity to other buildings, materials proposed and planting scheme.

RESOLVED

That the Parish Council support planning application 19/03428/FUL and 19/34289 Church Farm Buildings, Erection of new livestock barn. The lead Cllr for Planning will submit the response to BANES Council.

b. Members noted BANES Council Planning Decisions including:

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| 19/01127/FUL: New barn Parcel 2200 Norton Lane | (WITHDRAWN) |
| 19/03306/FUL: Tree works Willow Barn | (No objection) |
| 19/02746/FUL: New garage and store Signal Box | (WITHDRAWN) |

c. There were no new updates on enforcement actions. The Chairman will follow up.

19.121 BATH PRESERVATION TRUST MEMBERSHIP

RESOLVED

That Wellow Parish Council join the Bath Preservation Trust at an annual fee of £20.

19.122 HIGHWAYS AND TRANSPORT

The Chairman reported that the white lines applied outside Hungerford Terrace had faded. BANES Council have confirmed that the white lines will be repainted and have been added to the schedule of works (no date supplied at present).

19.123 VILLAGE HALL

The Chairman advised that the insurance claim relating to the storm drainpipe damage had been settled and that the Parish Council have now received the money from the insurance. An excess of £250 was paid by the Parish Council at the time. The Chairman confirmed that in the spirit of good will, the excess will be split between the

Village Hall Committee and Parish Council. Members gave thanks to Cllrs Kotchie and Caudle for all of their efforts.

19.124 **PLAY PARK**

A Cllr advised that three tenders have been received. There may be an element of work to revise down requirements due to the initial quotes received. A tender report and recommendations will be made by the Playground Team to the Parish Council. Feedback / questions are invited prior to the October meeting.

19.125 **CLIMATE CHANGE**

The Parish Council discussed and considered the draft Wellow Carbon Reduction Pathway document and also noted the Bristol Airport Expansion document in the Mendip Times. Cllr Trafford will circulate PCAA information on Bristol Airport.

Members also debated whether the Parish Council should declare a climate emergency. A proposal to declare a Climate Emergency was not supported by a majority at the meeting.

RESOLVED

That the Parish Council support the Wellow Carbon Reduction Pathway Document. Cllr Trafford (the lead Cllr for Climate Change) will provide regular updates.

19.126 **FINANCE**

- a. Members noted the Parish Council's bank balances at 30th July 2019 at £16,915.33 and accepted the monthly bank reconciliation.
- b. The Clerk provided a short report on online banking and recommend the Parish Council move to Unity Trust Bank who can offer a banking solution in line with local council financial regulations. At present high street banks do not cater well for local councils and in particular do not offer an account with a dedicated service administrator role. Unity Trust bank are able to offer a good solution for local councils where the Clerk can be set up as a service administrator to create payments which can then be released by two signatories online once a vote has been taken at the Parish Council meeting. Costs were considered the account is £6 per month but the Clerk suggested a saving could be made on the finance package. The Clerk will investigate the contract period for 'scribe'.

RESOLVED

That the Parish Council switch to Unity Trust Bank and set up online banking in line with Financial Regulations/best practice.

- c. Members approved a review of finances be undertaken in conjunction with budget setting.
- d. The Parish Council approved payments totalling of £137.00 for September 2019.

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|------------------------------------|---------|
| K Griffiths Salary – August | 125.00 |
| K Griffiths Expenses – August 2019 | 12.00 |
| Total | £137.00 |

NOTE: Due to the change in the date of meeting, the Clerk will check impact on Village Operative salary and arrange payment.

- e. Members noted the payments made in August 2019

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| S Cole Salary – August | 328.40 |
| Greensward Sports Consultancy | 1,008.00 |
| Shoscombe Parish Council, training for new Cllrs | 46.50 |
| Total | £1,382.90 |

19.127 **INFORMATION**

Padlock

19.128 **MISCELLANEOUS**

Paint for telephone kiosk to be provided.

A resident spoke about earth and soil deposited on a grave after a recent burial. The Vice Chairman apologised for the distress this had caused and arranged for this to be removed. A Cllr suggested a visit to the cemetery.

DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will take place at **7.30pm on Monday 7th October 2019 at Wellow Village Hall.**

NOTE: Change of date of subsequent WPC meetings to the first Monday of each month.

There being no further business, the Chairman closed the meeting.

Minutes are available on the Parish Council Website.